

Minutes of Meeting
West Pikeland Township Open Space Advisory Subcommittee
October 9, 2008

A regular meeting of the West Pikeland Township Open Space Advisory Subcommittee was convened on October 9, 2008, at the Township Building at 1645 Art School Road in Chester Springs, Pa.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Curt Grogan, Chairman. Other Subcommittee Members in attendance were Darin Groff, Bob Haskell, Sean O'Neill, and Ann Orth. No persons from the general public were present.

REVIEW OF MINUTES

Curt Grogan asked whether there were any comments or questions about the draft minutes of the meeting of September 11, 2008 for consideration pending formal action by a quorum of the subcommittee at its next meeting. Ann Orth questioned the statement at the end of the first paragraph of Section B of the minutes concerning the project financial analysis form. The statement that the form is for sources of funding rather than cost listing is applicable only with respect to subcontractor consultants and not with respect to other costs generally which are to be shown on the form. Sean O'Neill will make this correction. No other questions or comments on the minutes were raised at this time.

ADMINISTRATIVE UPDATE

Curt Grogan updated the members present about a two meetings that he had conducted with the Supervisors. The purpose of the meetings was to educate them about our open space subcommittee process and to stream line and make uniform the appraisal request process with the Supervisors. He will supply, with each appraisal funding request, the aerial map, conservation map and protected lands map for each given project. Curt used one of the subcommittee's pending easement proposals as an example case to educate the Supervisors to the forum, procedures and content of each proposed transaction. Curt reported that the Supervisors were very pleased with subcommittee's process and the feedback they have received.

In the meetings with the Supervisors, Curt Grogan also went over the financial outlay document with them for use for the bond underwriting. He has encouraged the Supervisors to move forward with any preliminary work needed to be able to secure the bond financing. Curt reported that Richard Bright has talked with the bond consultants at Boenning and Scattergood who have set up a time to meet with the Supervisors. The Boenning and Scattergood representatives said it would take a couple of months and that the township should plan to see the bond financing early in the new year. There was discussion of whether Curt Grogan or a subcommittee member should go to the meeting with Boenning and Scattergood to offer information and/or monitor the meeting for the Subcommittee. There was a suggestion that perhaps Theresa Wood may attend the meeting due to her financial expertise. Curt will inquire further.

EXECUTIVE SESSION - Informational Only

Chairman Kurt Grogan called for an executive session to update the members present on properties specific matters. See Executive Session Notes Addendum.

ADJOURNMENT

This informational meeting of the subcommittee members present concluded at 8:20 pm.

Respectfully Submitted,
Sean O'Neill
Sean O'Neill, Secretary